

# EDUCATION COUNCIL

## MINUTES OF THE MEETING HELD ON

Tuesday, February 26, 2013

13:00 Room C408

### Membership:

Diane Bradley	Diljit Dial (a)	Cheryl McKeeman
Andrew Brousse (a)	Charlotte French*	Bradley O'Hara
Jacqueline Bradshaw (a)	Kathy Hanson	Christine Peterson
Lynn Carter (Vice-Chair)	Margaret Heldman	Tomo Tanaka
Patricia Cia*	Ian Humphreys	Gayleen Wren
Agustina Coccaro (a)	Darrell Kean	Rute Xu
Roy Daykin*(a)	Gerda Krause (Chair)	Max Yang
Julia Denholm	Julie Longo	

**Guests:** —

**Minutes:** Susan Smith

**Regrets:** J Bradshaw

\*non-voting

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### 1. CALL TO ORDER/WELCOME

G Krause called the meeting to order at 1300 hours, upon declaration of a quorum.

### 2. APPROVAL OF AGENDA

The agenda was approved by consensus.

### 3. APPROVAL OF MINUTES

IT WAS MOVED D Bradley, seconded by D Kean, that the minutes of the meeting of January 22, 2013 be approved.

**MOTION CARRIED**

### 4. CURRICULUM

#### A) HEALTH SCIENCES

##### a. Program Change

- i. Diploma in Arts and Science (Health Sciences: Arts)

The proposed curriculum change would accommodate more students by allowing BIOL 1190 or HKIN 1190 to be used as options towards completing this diploma. This change will be backdated to the 201220 semester.

**IT WAS MOVED** by D Bradley, seconded by L Carter that the addition of BIOL 1190 and HKIN 1190 as options in the curriculum of the *Diploma in Arts and Science (Health Sciences: Arts)* be approved by Education Council.

**MOTION CARRIED**

**B) PUBLISHING**

**a. Course Changes**

- i) PUBL 1124 – Adobe Photoshop
- ii) PUBL 1129 – Page Layout Software
- iii) PUBL 1131 – Digital Illustration Tools and Software
- iv) PUBL 1155 – Editing Theory and Techniques
- v) PUBL 1158 – Magazine Design
- vi) PUBL 1161 – Magazine and Offset Print Production I
- vii) PUBL 1164 – Magazine and Offset Print Production II
- viii) PUBL 1241 – Self-Promotion in the Publishing Industry

T Tanaka presented the above proposals as a package, noting the importance of providing program applicants with an accurate description of the courses. In each proposal, the course description is updated to better reflect current industry standards and terminology.

**IT WAS MOVED** by T Tanaka, seconded by J Longo, that the revised course descriptions for *PUBL 1124*, *PUBL 1129*, *PUBL 1131*, *PUBL 1155*, *PUBL 1158*, *PUBL 1161*, *PUBL 1164* and *PUBL 1241* be approved by Education Council.

**MOTION CARRIED**

**C) LIBRARY AND INFORMATION TECHNOLOGY**

**a. Program Change**

- i) Library & Information Technology Diploma

The proposed changes will move information about the keyboarding skills requirement (45 wpm) into the curriculum description, and also clarifies that students “must achieve a minimum grade of ‘C-’ (or an ‘S’ in courses graded S/U) in all courses required for the program in order to remain in the Library Program and receive the Diploma in Library Information Technology.” ENGL 1100 is also added as a third English course option.

**IT WAS MOVED** by G Wren, seconded by D Bradley, that the proposed changes in the *Library & Information Technology Diploma* be approved by Education Council.

**MOTION CARRIED**

**D) RECREATION**

**a. Program Changes**

- i) Bachelor of Recreation Management – admission requirements

G Wren noted that the current wording in the Admissions Requirements for the BRM is ambiguous. This proposal would clarify the requirements to ensure that they are not misinterpreted by students or advisors. MARK 1115, and RECR 1160 or HKIN 1161, are confirmed as prerequisites for program courses, effective as of the 201310 admissions term.

**IT WAS MOVED** by G Wren, seconded by L Carter, that the revised admission requirements for the *Bachelor of Recreation Management* program be approved by Education Council.

**MOTION CARRIED**

ii) Bachelor of Recreation Management – elective requirements

The BRM program is delivered fully online, however Langara does not currently offer enough online courses to support the elective requirement of BRM students. Currently BRM students are required to take 2 electives, and are restricted from taking RECR, BUSM, COOP, FMGT, MARK courses as electives. The BRM curriculum is 50% business courses and 50% recreation courses, so adjusting the restriction to allow students to take one RECR course as an elective would provide a flexible opportunity to meet student needs for Special Topics in Recreation as well as more access to online courses for electives. This change would take effect 201330, and would also allow students who entered the program in 200930 and later to be given the option of taking one elective in RECR.

**IT WAS MOVED** by G Wren, seconded by D Bradley, that the revised elective requirements for the *Bachelor of Recreation Management* be approved by Education Council.

**MOTION CARRIED**

**5. For Information**

**A) CONTINUING STUDIES**

**a. Certificate Program Revisions**

- i) Digital Film Production Certificate (Part-time): Four courses are added to the list of electives, and three elective courses are deleted due to lack of demand.
- ii) Advertising Copywriting Certificate: The name of one course has been changed.
- iii) Computer Skills for the Office Certificate: Four courses have been retitled to reflect the changed name of the software used in the courses.
- iv) Professional Bookkeeper Certificate: Four courses have been retitled to reflect the changed name of the software used in the courses.
- v) Advanced Accounting Certificate: One course will be lengthened from 42 to 54 hours, and the total program hours are increased accordingly.

**B) EDCO ELECTIONS**

G Krause thanked departing student members A Cocco and M Yang, whose terms have ended with this meeting. She noted that two newly elected student representatives will begin their terms in March.

**6. ADJOURNMENT**

There being no other business, the meeting was adjourned at 1318 hours.